

Example of a 'Confirmation of Order'

<<Insert name of person, address of doctor, dentist, pharmacist, registered pharmacy, hospital or health centre etc..>>

Dear *the name of the person placing the order should be stated here.*

Please be aware that the medicinal product, *please insert the name of the product here* ordered is an "unlicensed medicine" or "Special".

Before your order is processed please confirm the following and provide details as requested;

1. *please insert the name of the product here* has been ordered based on a specific request (prescription) of a doctor or dentist (or group of) registered in the UK, or for use in a registered pharmacy, hospital, or health centre under the supervision of a pharmacist.
2. *please insert the name of the product here* has been ordered for use in individual patients under the direct personal responsibility of the persons specified in point 1 above.
3. Please provide the name and professional status of the person (as specified in point 1) requesting *please insert the name of the product here.*

Name:

Professional Status:

The person placing the order for *please insert the name of the product here* must sign and date below and be legally responsible to procure "unlicensed medicines" or "Specials" on behalf of those specified in point 1 above.

Signature:

Name:

Position:

Date: